

**Swindon Strategic Partnership
Climate Change Action Plan Steering Group**

**Minutes
18th December 2007**

Present:

Geoff Hammond, University of Bath (Chair)
Lynn Forrester, SBC (Notes)
Andy Parsons, Swindon Climate Action Network (SCAN)
Cherry Jones, Swindon Primary Care Trust (PCT)
Helen Clayton, Natural Environment Research Council (NERC)
Gill Chandler, SBC Policy Team
Deb Joffe, Swindon Climate Action Network (SCAN)
Lucy Rees, (Wiltshire Wildlife Trust)
Gesa Reiss, (GWCF)
Neil Pullen (WWT)

Apologies:

Cllr David Wren
Jon Madge, SBC Planning
Amanda Timms, (Nationwide)
Tom Charnock, Wilts Association Local Councils (WALC)

Item	Detail	Action	Date
1	Welcome, Introductions and Apologies.		
2	Notes of Last Meeting The notes from the meeting held 18 th September were agreed by members present as an accurate record of that meeting and will now be published on the SSP/Climate Change web pages	Lynn	1st Jan
3	Actions from Last Meeting All cleared		
4	LAA2 Welcome to Matthew Pearce, LAA and Partnership Officer who was invited to provide an update to the group on LAA2 and provide the opportunity to discuss group's selection of indicators. Matthew explained that GOSW has approved SBC's proposal for a 5 th block. Still no decision on shape of the LAA or 5 th block and consultation will continue until mid Jan. Partnership board has been kept informed on		

	<p>progress. Full details are available on:- www.swindonlaa.org.uk Individual comments and suggestions for indicators have been received from a number of partners following Lynn's email to the group early in November. Group consensus for the following indicators:- NI185, 186, 188, 189, 197, 191, 175 Members to send final comments to Lynn by 11th January. Lynn will then submit group response to the LAA team. Matthew has to submit next f=draft to Celia Carrington and Bill Cotton on 15th January; the document will then go back to Partnership Board. Simon smith is meeting Bill Cotton to discuss 5th block on 11th January and has offered his support. Minutes to note concern from the group that there is currently no environmental representation on Partnership Board and therefore that CC/SD/environmental issues may not be featured prominently in LAA2. Overview and Monitoring did not receive details at their meeting of 4/12. Geoff to write to Rod Bluh regarding the representation issue. All CCAP partners to seek views of their own networks/members and lobby individually.</p>	<p>Lynn</p> <p>Lynn</p> <p>Geoff</p> <p>All</p>	<p>12/1</p> <p>Asap</p> <p>asap</p>
5	<p>Carbon Dioxide Baseline Lynn provided group with an update on the SBC emissions baseline + progress on Swindon Borough's baseline – difficulty getting a 1990 baseline due to lack of LA area figures. First proper stats will not be available until 2008 (experimental to date). Lynn to contact Carbon Trust for further support.</p>	Lynn	Jan 08
6	<p>Research Councils – Helen updated the group and circulated November edition of 'postnote'.</p>		
7	<p>Annual Report – no progress to date. Need sub group to meet early 08. LF to arrange.</p>	LF/HC/DJ/TC	31/1
8	<p>Consultation Andy submitted draft response to Transport Vision for agreement by group. Group approved and LF will forward to Transport Team on SSP headed paper on behalf of the Steering Group Need to ensure all policy and strategy</p>	LF	asap

	consultation documents are taken to SSP and Overview and Monitoring Group as well as Partnership Board, in order to ensure CCAP Steering Group has the opportunity to comment. Lynn to contact appropriate officers to arrange.		
9	Updates		
	WWT (NP) – Swindon BAP will be completely reviewed in 2008 (Nov). Jackie Thomas is taking over as the Wilts World Changers Officer.		
	Swindon Energy Project (LR) – Bingo event was a great success. Still 230 LA homes without central heating and these will be sent flyers in near future. Neighbourhood Wardens training is almost complete.		
	PCT (CJ) – Affordable Warmth/EE details sent out with GP letters for flu vaccination – good partnership project. Progressing own CO2 reduction agenda and need details of the Carbon Trust contact and Salix funding. Lynn to send to Cherry. Cherry has details of the ‘Good Citizen’ Toolkit and will send to Lynn	LF/CJ	asap
	SCAN (AP/DJ) – Transport campaign continuing into 2008. Meeting with other groups to increase capacity and raise profile of transport issues for new development, esp. NSC.		
	CC Officer Post (GH/LF) – no progress yet but idea to get partner-funded post using e.g. fuel utility funding perhaps hosted by WWT (similar set-up to Lucy’s post) – Neil to take idea back to Gary Mantle.	NP	31/1
10	Next Meetings 3.30pm 10 th March – Function Room, Civic Offices 18 th June – Committee Room 6 Please send agenda items to Lynn by 3 rd March.	All	3/3