

**Minutes of the
Children's Trust Performance Review Group
held on
Thursday 28 June 2007**

1. Present

Sue Wald, Lin Williams, Kevin Leaning, Julie Downing, Margaret Roberts, Martin Coles, Mike Ash, Geoff Hogg, Adina Grace, Janet Janeway

2. Apologies

Lynn McDermott, Jan Downie, Johanna Bryant, Jean Pollard, Paul Granger, Kate Hannam, Lynda Wearn

3. Minutes of the last meeting

The minutes of the last meeting were read and actions undertaken, except for:

- **Lynda Wearn** to discuss with school nurses regarding racist incident recording;
- **Lynda Wearn & Louise Champion** to confirm definition of 'specialist health services' to enable reporting.

4. End of Year Position (APA)

APA was submitted with the Review of the Children & Young People's Plan and Action Plan to Ofsted on 14 June 2007. Sue thanked everyone for all their hard work on the APA. Sue then went through the grading on the Ofsted self-evaluation grading form with the group.

Ofsted will be coming to Swindon on 13 September 2007 and a timetable will be sent out nearer the time. Sue and Martin requested **all present** to inform relevant Directors or staff who may be needed to attend on 13 September, so that the date could be entered into diaries.

The Review of the Children & Young People's Plan can now be downloaded from the website on www.swindon.gov.uk/cypsp.

Targets – Sue asked everyone to check that all targets are correct and that all responses to be sent to Michael Biddulph and that data for April to end of June is submitted by 15 July 2007.

5. Policy Issues:

- a) Needs Assessment of Children & Young People in Swindon

Sue went through the Needs Assessment with the group. PCT was concerned about the public domain having details to tables with less than five children as these could be identified. The documentation is currently on the website for use by Ofsted. Sue will arrange for all tables to be amended by end of Monday 2 July 2007 and new versions placed on website.

b) Milestones for Children & Young People's Plan

Sue explained that this was a breakdown of the Children & Young People's Action Plan to enable you to see at ease which milestones needed action for each month. Completed milestones to be circulated with minutes.

c) Teenage Pregnancy

Janet went through the teenage pregnancy document and told the group that Swindon figures have risen since 2005. It was discovered that most pregnancies take place in areas of deprivation. Janet went through the red and amber action points with the group and this report will go to the Children's Trust Executive Management Group. Actions to be recommended to Children's Trust Executive:

1. **PCT Chief Executive** to follow up training of midwives in sexual health and prevention of conception with Swindon & Marlborough NHS (referral pathways to Outreach Nurse, CAF, contraceptive plan ante-natal);
2. CSLT to resolve future strategic lead for teenage pregnancy currently with **Geoff Hogg**. Sexual health policy to be progressed by **Geoff Hogg**.
3. Sue and Martin suggested that the action plan be revised with named officers by the Implementation Group;
4. Teenage fathers – Sue suggested that a CAF should be undertaken on pregnant young women to help identify fathers, and for midwives to be brought on board.
5. Needs Assessment is still ongoing for Janet Janeway and she is unable to complete due to other projects. **Geoff Hogg** is investigating cover through Kent Contract.

d) Recommendations

- The partnership aims to complete the outstanding red and amber actions by end of October.
- Owners are identified and named to take responsibility for actions, particularly where the action has suffered as a result of no lead. **Sue Wald** suggested this be taken to CSLT.

e) Parenting Support Strategy

Sue presented the draft Parenting Support Strategy. This has already been to Every Child Matters and will be published for consultation 2 July 2007. Sue requested that members of the group take the strategy to relevant directors and team meetings.

6. Connecting Swindon (LAA)

Gail Bradbrook (Consultant, Citizens Online) and Ernesto Gomez joined the group to discuss Outcome 3 of the LAA. Their aim was to discuss the role of technology in meeting LAA targets.

7. Any other business

Joint Commissioning Arrangements – Sue went through the document with the group, and will then be taken to ECM. Sue asked the group to look at the document and to let her have any comments by 15 July 2007.

8. Date and time of next meeting

The next meeting will take place on 26 July at 1:30pm.