

SSP OVERVIEW & MONITORING GROUP MEETING

Minutes of Meeting – 4th November 2008

Tom Charnock (TC)	(Chair)	Steve Henderson (SH)	Faith Representative
Paul Gregory (PG)	Equalities Rep	Stella Milsom (SM)	(GOSW)
Alison Chamberlain (AC)	SBC	Ruth Hursey (RH)	Geographical Communities Rep
Janet Beattie (JB)	SBC	Stephen Cains (SC)	SBC
David Dewart (DD)	SBC	Phil Smith (PS)	SBC

Apologies for Absence:

James Griffin (JG), Steven Richards (SR) SWRDA, Cllr Colin Lovell (CL) SBC

ITEM	DISCUSSION	ACTIONS
1	<p><u>Minutes and matters arising</u></p> <p>Minutes of the last meeting were agreed and signed off as a true record.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> • PG confirmed that the Older Peoples survey is on track and the results will be presented to the LGBT Coalition December meeting. • TC advised that the Voluntary Community Forum meeting will be held on 26th November 2008 and invited to Partnership Team to attend. • AC confirmed that she had e-mailed Governor Support and is awaiting a date for the training session which will also now include LAA/Community Strategy, Equalities & Sustainability. 	
2	<p>Core Strategy</p> <p>Stephen Cains from the Forward Planning Team updated the group on the current status of the Core Strategy. The Preferred Options March 2008 document is the base for the next draft of the Strategy. The “Submission” draft will be submitted to Government in 2009. SC added that the reason for his presentation is to look at key issues arising from the Preferred Options consultation and to highlight the next steps. SC added that the results of the consultation will influence the Implementation Plan which will concentrate on the delivery of the Strategy. RH asked if, as a planning department we had learnt any sustainable design lessons from the development of Abbey Meads. SC confirmed that design issues will be picked up in the supplementary documents that will help with planning decisions in future developments. RH asked if SBC is tapping into the water from the lakes formed from the Quarry’s on the A419 – PS replied that the use of the lakes is not a viable option and that the quality of water would be a problem as they are lakes and not</p>	

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	reservoirs but he will check and feed back to the group. SC added that there is currently a Strategic Study being undertaken which will look at the new standard for development with buildings built to a high standard for energy efficiency which will focus on what we need, what we've got and how we deliver. The study ends next week and the results will influence the sustainability area of the Core Strategy.	PS
3	<p>Central Area Action Plan</p> <p>David Dewart from the Forward Planning Team updated the group on the progress of the Central Area Action Plan and discussed the issues arising from the Public Examination. It is anticipated that the document will be published and adopted in January 2009 following official sign off from the Inspectors. The Plan is a detailed framework which goes up to 2016, with a review planned for 5 years time.</p>	
4	<p>CP2</p> <p>AC updated the group around developments with CP2, they included:</p> <ul style="list-style-type: none"> • Interviews for Locality Directors will be held within the next couple of weeks, there are 7 Locality Directors posts and there were over a dozen applicants. The Locality Directors will be Directors/Heads of Service from SBC. RH asked if there would be a community person on the interview panel. AC said she would check with HR. • Clusters had now been set and AC gave the group a handout that showed what the clusters looked like and also talked about dis-aggregation of local area agreement targets into the clusters. • Each cluster will have a neighbourhood management board, with the Locality Director, Councillors, GP, Police, Headteacher and other decision makers for the area. This is a management space although its not clear if this will be a decision making body, the governance around clusters is still being developed. • The proposal from Celia Carrington that the OMG could be a 'time limited' sounding board for the development of the community engagement element of CP2, and suggested that the next 2 or 3 OMG meetings could be used to look at how this could work. She also suggested that the next 3 meetings could also be the space where we invite other people to be part of the project. The group agreed that they would like to take this forward, but realised that there would be some gaps in their reach. • The group mapped their reach into the community and identified some gaps which were, Health/PCT, Environment, Voluntary Sector. AC will produce a map of the group's reach and send to the group for further input. • It was suggested that Lynn Forrester be invited to represent the Environmental/sustainability gap. AC <p>to contact.</p>	<p>AC</p> <p>AC</p> <p>AC</p>

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	<ul style="list-style-type: none"> • The challenge for this group is to get the CP2 message out to as many parts of the community as we can, so when we come to the Conference in February all attendees will have some knowledge of CP2. • There will be outputs from all of the CP2 meetings and AC suggested that the Partnership Team could help by putting together an information sheet that the group could then use when talking to their groups so that the message was consistent. The group agreed that this would be useful. 	
5	<p>AOB Conference AC advised the group that St Joseph's School had let us down with the venue for the next Conference, so the venue for the Conference will be the Great Western Hall at Steam. The group needs to think laterally about how the day will go, as there will be no break out rooms available. AC shared the draft invitation with the group for approval and added that the team would like to get the invitation out in the next week. The team will also set up short conference planning meetings for December and January.</p> <p>Community Strategy Action Plan year 1 update AC talked to the group about the year 1 update for the Community Strategy action plan. AC asked the group to think about what we ask delegates at the Conference to do and how we set priorities for years 3-5 of the Action plan. RH added that we also need to look at what hasn't been achieved from year 1. SM suggested a table exercise, and a graffiti wall for interactive ideas. RH suggested delegates are given the chance to say what their 2 priorities are in each theme for the next 3-5 years and give them the chance to voice them perhaps through 'pop-ups' which we limit to a couple of minutes.</p>	JB
6	<p><u>Date and time of next meeting:</u> 9th December 2008 – 12.00 – 2.00 pm – CR5, Civic Offices</p>	