

SSP OVERVIEW & MONITORING GROUP MEETING

Minutes of Meeting – 6th November 2007

Tom Charnock (TC) (Chair)	Joe Backshell (JB)	Equalities Representative
Renee Smith-Gorringe (RSG)	Steve Henderson (SH)	Faith Representative
Stella Milsom (SM)	Ruth Hursey (RH)	Renewal Task Group
Geoffrey Hammond (GH)	Cllr Colin Lovell (CL)	SBC (for item 4)
Alison Chamberlain (AC)	Janet Beattie (JEB)	SBC
Matt Gott (MG)	James Griffin (JG)	SBC
Jodie Townsend (JT)	Chris Sivers (CS)	SBC (for item 2)
Sheila Roberts (SAR)		

Apologies for Absence:

Steven Richards (SR) SWRDA

ITEM	DISCUSSION	ACTIONS
1	<p><u>Minutes and matters arising</u></p> <p>Minutes of the last meeting were agreed with the amendment to item 2, and signed off as a true record. The way forward report was not attached to the last minutes, this will be updated by the Chair and sent round to the Group.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> • None. 	TC
2	<p>Scrutiny Committee</p> <p>Jodie Townsend joined the group to explain the Scrutiny Committee arrangements. Jodie circulated handouts explaining the role of the Overview and Scrutiny Committee and answered questions from the group as they arose.</p> <p>JT confirmed that an invitation from the Chair of the Overview and Scrutiny committee had been received for 2 or 3 members of the SSP OMG to attend the meeting on the 26th November where the 4 blocks of the LAA will be scrutinised.</p> <p>JT has offered to hold a pre-meeting with the members, group. Tom, Ruth & Joe agreed to represent the group. JT added that any questions for the Overview and Scrutiny Committee must be put in writing to Jodie</p>	

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	prior to the meeting. Group thanked JT for the update.	
3	<p>LAA 2008 RSG distributed her handouts and updated the group on the new 2008 LAA. RSG advised that the operational guidance is due to be released on the 19th November. SM added that hopefully, the technical guidance behind the current 198 indicators will be issued on 8th November at the GOSW conference, the technical guidance will also include information on setting baseline and targets.</p> <p>JG added that the Partnership Team will send out the consultation timetable detailing the partners visited and the partners to be visited for the group to look at for the level of community engagement. Group to notify the team of any groups missed or of any other engagement they would like us to do.</p>	AC
4	<p>Community Involvement Chris Sivers, Director of Community and Chair of the Safer Communities Forum, joined the group to give an update on Community Involvement. CS handed out the Delivery Champion Structure and the Safer and Stronger Communities diagrams to the group. CS added that the group needs to think about attracting and empowering local people. Group expressed concern on geographical community representation. TC problem is with people not wanting to take on responsibility or accountability. SH added that the Multi-Faith Council is not represented, CS agreed to follow this up. SH added that steps are being taken to develop Multi Faith Council.</p> <p>Group thanked Chris for her update.</p>	CS/SW
5	<p>Community Strategy Sheila Roberts joined the meeting and updated the group on the current situation with the Community Strategy. SR handed out update sheets for the group, which included the comments from the film interviews. SR has met with the Swindon Youth Forum, which is a group of 15 young people, to get their views and interestingly, safety (encompassing personal, group and family) came out as the main concern from this group. SR added that she has met with Cllr Bluh and Cllr Lovell to share the results of all of the consultation. The draft document is currently with the Chief Executive, but once any updates have been made the document will be circulated to the group with the timetable. SR will return to the next meeting in December for the group to sign off the final wording.</p>	

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	<p>SR added that thought has been given to the cover for the new Strategy, the current idea from Partnership Board is that the cover should be forward thinking and include a montage of artists impressions of what Swindon will look like in 20 years. The timeline for the artwork to be finalised is 15th January, prior to the Full Council meeting.</p> <p>Next steps: article in Swindon News, media coverage and feedback to the groups involved in the consultation. Launch at the Conference in February. The Youth Forum were keen to help with ideas for the marketing of the Community Strategy. RH asked if it is planned to feedback to the VAS conference in December, SR confirmed that this is happening. Group thanked Sheila for the update.</p>	
<p style="text-align: center;">6</p>	<p>AOB</p> <ul style="list-style-type: none"> • <u>Conference Planning</u> – dates set for the next few months, thanks to all who have volunteered to take part, first meeting to take place on 14th November. • <u>Vice Chair – nominations/discussion</u> – item deferred to December meeting. • <u>Feedback from block meetings</u>: TC and SH distributed their feedback from the block meetings, by the next meeting all block meetings should have been attended. • <u>Feedback from Chairs meeting</u> – TC fed back following his meeting with the Chair of the Partnership Board. Acceptance that the Council needs to consider the 5th block in the new LAA – to include Environment, Transport and Waste, sustainable growth. <p>Group thanked Renee for her help on the group and wished her luck for the future. RSG added that she is in the office until the 3rd December, Stella will be the group's official contact from 12th November. Stella briefed the group on her background and experience with Local Area Agreements and added that the area she will be covering is Swindon, Bath & North East Somerset and Wiltshire. Stella had been the GOSW contact for the Isles of Scilly prior to this appointment.</p>	
<p style="text-align: center;">7</p>	<p><u>Date and time of next meeting:</u> 4th December 2007 – 3.30-5.30 pm – Function Room, Civic Offices</p>	

Agreed and signed as a correct record: Date: