

**SSP OVERVIEW & MONITORING GROUP MEETING**  
**Minutes of Meeting – 11<sup>th</sup> January 2007**

Rosemary Power (RP)	Faith Representative (Interim Chair)	Tom Charnock (TC)	WALC
Geoffrey Hammond (GH)	Environment Representative	Joe Backshell (JB)	Equalities Representative
Matt Gott (MG)	SBC	Alison Chamberlain (AC)	SBC
Cllr Steve Wakefield (SW)	SBC	Steven Richards (SR)	SWRDA
Cllr Colin Lovell (CL)	SBC		

**Apologies for Absence:**

Ruth Hursey (RH)	Renewal Task Group
Huw Lloyd Jones (HLJ)	GOSW

ITEM	DISCUSSION	ACTIONS
1	<p><u>Round Robin</u></p> <p>The group introduced themselves to Cllr Colin Lovell who will be replacing Cllr Wakefield as the SSP member. The group welcomed Steve Richards from SWRDA. SW thanked the SSP and formally resigned his seat on the Overview and Monitoring Group.</p>	
2	<p><u>Minutes and matters arising</u></p> <p>Minutes of the last meeting were agreed and signed off as a true record.</p>	
3	<p><u>Conference</u></p> <p>Feedback from Conference. JB thanked Alison and her team for organising the conference and thanked Geoff Hammond for his presentation on climate change and its impact.</p>	
4	<p><u>New Chair Process</u></p> <p>Group discussed the new chair appointment. Discussion took place about how the Chair of the SSP OMG should meet with the Chair of the LAA Delivery Board, AC to arrange. Group discussed the role of the Group.</p>	Alison

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	<p>SR asked if the Group thought that he was sitting on the right group. MG explained the new structure:</p> <ul style="list-style-type: none"> <li>• LAA Board is the accountable body for the main delivery of the LAA and is chaired by the Leader of the Council. Many of the main statutory bodies sit on this Board ie: Police, Fire, PCT, Hospital</li> <li>• SSP has a changed role – now an Overview and Monitoring Group. Group has range of roles, along with Policy development they also have specific responsibility for things such as Community Strategy; Climate Change; Rural Strategy; Neighbourhood Renewal.</li> </ul> <p>The group agreed that RP should be Chair of the Group and this should be reviewed at the September Meeting in time for the November conference when we can either announce a new chair or endorse RP's role to the SSP Forum.</p>	
5	<p><u>New Sustainable Community Strategy</u></p> <p>Dilys updated the group on the NSCS. Working Groups took place in the first two weeks in January – over 60 people attended, some who have never been involved before. Also virtual network set up for people who wanted to be part of the bigger conversation but who were unable to come along to the work groups. Notes have been sent to Chairs and people who attended to be signed off.</p> <ul style="list-style-type: none"> <li>• Rosemary asked if SSP group could have copies of the notes – JB to send copies of notes to Group when they have been signed off.</li> <li>• Dilys talked about the next steps for consultation/engagement: <ul style="list-style-type: none"> <li>○ keep volunteers geared up and enthusiastic over the next few months - Gap analysis meeting in March –chairs to get together to look at the 8 sets of notes to look at links and overlaps.</li> <li>○ Work groups will come together at the end of the consultation process to look at feedback.</li> <li>○ MG said that cabinet should 'intellectually' own the strategy, and he will work with Cabinet and Corporate Board to ensure that they all kept up to date.</li> <li>○ Use the June conference as a 'wrap up' of the 3 month consultation period</li> <li>○ July and August – draft into final format</li> </ul> </li> </ul>	<p>Janet</p> <p>Alison/Janet</p> <p>Matt</p>

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	<ul style="list-style-type: none"> <li>○ Final sign off September – print October</li> <li>○ November – launch at conference</li> <li>● TC talked about how strong the leadership of the Council is at the moment.</li> <li>● Dilys talked about the timescale for the Strategy and the group agreed on: 2007-2026, with review every 3 years.</li> <li>● Forum for the Future – Dilys meeting with them and Leader of the Council to better understand Sustainable Impact Assessment.</li> </ul>	Dilys
6	<p><u>Reports from Block Chairs</u></p> <p>AC updated the group on the outcomes in the 4 blocks. MG reported on the Performance Monitoring tool and how that will work in the future. TC asked for regular reporting so that group get to know difficulties and good news. MG/AC to look at system for reporting information and data from the blocks to the group.</p>	Matt
7	<p><u>Economic Strategy Response</u> - RP confirmed that she had sent a response from the Group to the economic strategy.</p>	
8	<p><u>SDA Update</u> - RP updated the group on the work done on design codes – Alvin Shim and RP went to planning committee on the Design codes and Alvin presented on behalf of the SSP. Leader of the Council stated that the Council are aiming to build 100%e to “Excellent” eco friendly standards on land it owns on SDA (83%). Discussion about affordable housing, low cost, low energy housing. JB updated group on lifetime homes and the debate we had at the work groups.</p>	
9	<p><u>Work Programme/Away Day with Partnership Board</u> – the group were keen to have a joint meeting with LAA Board. Matt to arrange a Joint meeting after refresh.</p>	Matt
10	<p><b>AOB</b></p> <p>RP advised the group that she will be going through the re-election process by her Sector. RP suggested VAS goes ahead with re-election – with Nick Stephenson making sure minorities are included. Group agreed.</p>	

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<b>11</b>	<p><u>Date and time of next meeting:</u></p> <p>The group agreed to 2 extra meetings so that they could look specifically at the New Sustainable Community Strategy, they are:</p> <ul style="list-style-type: none"> <li>• Wednesday 7<sup>th</sup> February 2007 – 4.00 – 6.00 pm – Committee Room 5, Civic Offices</li> <li>• Thursday 12<sup>th</sup> April 2007 – 4.00 – 6.00 pm – Committee Room 5, Civic Offices</li> </ul> <p>The normal meeting for Thursday 8<sup>th</sup> March 2007 – 4.00 – 6.00 pm Committee Room 5, Civic Offices still stands.</p> <p>Further dates for meetings of this group and also dates for the two conferences for 2007 will be confirmed within the next couple of weeks.</p>	Janet/Alison
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Agreed and signed as a correct record: ..... Date: .....