

HEALTHY COMMUNITIES AND OLDER PEOPLES' **PARTNERSHIP BOARD**

TERMS OF REFERENCE

1. OVERVIEW

Currently the LAA blocks report to the Partnership Board which includes all the block leads and it is overseen by the Swindon Strategic Partnership.

The Healthy Communities and Older People's (HCOP) Partnership Board will create a formalised governance structure for the Healthy Communities and Older People's LAA Block.

The Board will monitor and support progress of the block and support the wider strategic context for improving health and well being. It will not provide the integrated governance for the integration agenda between SPCT and SBC.

2. PURPOSE OF THE COMMITTEE

To provide a leadership role in taking forward the health and well being agenda in Swindon

3. ACCOUNTABILITY

The Board will operate as a sub group of the LAA Partnership Board

4. MEMBERSHIP

4.1 Membership will consist of the following:

CHAMPION AREA	NOMINATED PERSON
Chair/LAA Block lead	Caroline Fowles
Older People	Ian James Partnership for Older People's Plans Chair (POPP Chair)
Vulnerable People including people with Learning disabilities & people with mental health problems Energy Champion	David Renard (Learning Disability Partnership Chair + Supporting People Partnership) Michelle Howard (Chair of Adult Services JCB - <i>rotating</i>)
Commissioner (Children & Young People)	Sue Wald
Commissioner (adult)	Heather Mitchell
Planning for Growth/Place Shaping	Celia Carrington
Economic/Business rep.	Initially Bill Cotton
Third Sector	Jo Osorio
Communities: engagement & Neighbourhood Management	Chris Sivers
Housing: homelessness; supporting people; affordable homes	Bernie Brannan
Health inequalities and health improvement/Block co-ordinator	Jane Leaman
Community Health and Social Care provider services	Graham Pearson
Swindon & Marlborough Trust – Acute Trust	Lyn Hill-Tout
Avon & Wiltshire Partnership Trust (Mental Health)	Roger Bullock (Vice Chair)
<i>Co-opted:</i>	
LAA SBC team	James Griffin
GOSW HCOP Lead	Nye Harries

Partnership co-ordinator	tbc
Arts	Helen Miah
Regular Observer from Swindon Strategic Partnership Scrutiny Forum	Steve Henderson

4.2 A Vice-Chair should be appointed from within the membership

4.3 If a member is unable to attend a deputy can be sent. (see point 4.4)

4.4 Members are chosen as 'champions of interest' and not necessarily the organisations they are a member of. This should be taken into consideration if delegating representation.

5. **RESPONSIBILITIES/DUTIES**

The main duties of the Partnership Board will include:

- 5.1 Mainstream the health and well being agenda within the partnership and partner organisations
- 5.2 Drive and monitor the delivery of the Healthy Communities and Older People's LAA block.
- 5.3 Champion the health and well being agenda through out the LAA
- 5.4 Identify and prioritise local health needs through commissioning the Joint Strategic Needs Assessment including understanding community needs:
- 5.5 Oversee and monitor the development of an Older People's Strategy
- 5.6 Oversee and champion the implementation of a range of public health strategies

- 5.7 Build health impact assessment and health improvement programmes into the regeneration/planning for growth agenda
- 5.8 Champion the health inequalities agenda for Swindon including ensuring the needs of vulnerable groups are identified and prioritised.
- 5.9 Agree the new health and well being LAA outcomes and targets for 2008 onwards
- 5.10 To agree expenditure against an identified budget to take forward Health Improvement agenda and the LAA targets

6. FREQUENCY OF MEETINGS & REPORTING FRAMEWORK

- 6.1 Meetings will be held on a bi monthly basis
- 6.2 The servicing, administrative and appropriate support to the Chair will be undertaken by a nominated administrator who will record formal minutes of the meeting. The planning of meetings is the responsibility of the Chair supported by the Director of Public Health.
- 6.3 The Chair will report to the next Partnership Board meeting on key issues from the last meeting. Any items of specific concern or which require Board approval will be the subject of a separate report.

7. REVIEW

The Chair will lead an annual effectiveness review at the partnership with the initial review being undertaken by June 2008 at the latest.

APPROVED:

DATE OF REVIEW: June 2008